

Guidance for Registered Nurse Associates reporting on the Directory of Services (DOS)

The DOS system was recently updated but unfortunately no consideration of Registered Nurse Associates (RNAs) was considered. This will be addressed in a future iteration of DOS. RNAs are there to augment the Level 1 Registered Nurses role not to replace so having a dedicated field will provide assurance that the majority of staff are Level 1 Registered Staff Nurses.

The reason for data capture in DOS is for staffing ratios **NOT** as a mechanism of understanding our total nursing numbers.

The following guidance is to provide consistency until the DOS team are able to change the fields to reflect this role

1. All Trainee Nurse Associates (TNAs) should be recorded as a Health Care Support Workers (HCSW) whilst they are in training
2. RNAs if directly caring for a patient at the bedside should be considered as registered nurses
3. RNAs not directly caring for a patient on a shift (no suitable case etc) should be counted as supernumerary

Please can we ensure all people entering DOS data are aware of this guidance please